



Rebecca DiScipio Rahn
Tax Receiver

TOWN OF EAST HAMPTON

TAX RECEIVER'S OFFICE
300 Pantigo Place, Suite 106
East Hampton, New York 11937

Phone (631) 324-2770
Fax (631) 329-4425

2018/2019 - IMPORTANT INFORMATION FROM THE TAX RECEIVER'S OFFICE

Please update the Tax Office with any change of mailing address.

RESPONSIBILITY OF PROPERTY OWNER: The tax laws in Suffolk County state that payment of taxes on a timely basis is the responsibility of the property owner **EVEN IF A TAX BILL HAS NOT BEEN RECEIVED.** The property owner will be liable for all penalties and interest on late payments. If the word "ARREARS" appears on the top of your tax bill please contact the Suffolk County Comptroller's Office at 631-852-3000.

Payment Information for 2018 – 2019: Taxes are payable by cash, checks (payable to "Receiver of Taxes") drawn on a U.S. bank, money order valid in U.S. banking system and subject to collection, or credit card payments (by phone or online). Transactions returned by your bank for any reason will cancel your tax payment and incur penalties and interest fees. Returned checks will incur a \$20.00 NSF fee. Partial Payments of \$200.00 will be accepted during the collection period.

In Person: Taxes may be paid at the following locations during their regular business hours.

December 15th - May 31st Office of the Tax Receiver

CHECK, MONEY ORDER, CASH OR CREDIT CARD PAYMENTS ACCEPTED

December 15th – January 10th and May 1st – May 31st

BNB Bank - East Hampton, Sag Harbor, Montauk & Southampton Branches only

Montauk Playhouse -240 Edgemere Street, Montauk 9am- 4pm

CHECK OR MONEY ORDER ONLY- NO CASH OR CREDIT CARD

By Mail: Send only the stub portion of the bill with your payment and write your phone number on the check and sign it. The mailing address for all payments and correspondence is: **Office of the Tax Receiver, 300 Pantigo Place, Suite 106, East Hampton, NY 11937**

Receipts: If a receipt is desired, taxpayers are requested to submit the ENTIRE BILL each time a payment is made. Payment will be receipted by this office on the bottom of the bill and returned to you. Effective December 1, 1994, your only receipt will be your cancelled check or your stamped tax bill.

Online Services (Credit Card and E Check Payments): Payments can be made online by credit card or e-check by visiting the Tax Receiver webpage at www.ehamptonny.gov and clicking on the Online Payment link. There will be an additional processing fee of 2.39% for credit card payments and \$1.00 for E-Check payments.

Mortgages: If a property owner satisfies the mortgage in mid-year, the property owner should check with the Tax Receiver to determine if the TOTAL TAX was paid by the BANK. The owner will be liable for penalty and interest on a late payment even if the bank did not forward a bill.

TAX RECEIVER WEBSITE

1. Go to the Town of East Hampton Website www.ehamptonny.gov and click on "ONLINE PAYMENTS" on the homepage.
2. Login or you will be asked to create a new user account.
3. IF YOU HAVE TROUBLE CREATING YOUR ACCOUNT PLEASE CONTACT ANDREA HALLETT AHallett@ehamptonny.gov
4. The Tax receiver online payment site can be used to pay your tax bill, view property information and/or print your receipt.

NOTIFY ME

To receive a reminder by either email or text message that tax payments are due:

1. Go to the Town of East Hampton Website www.ehamptonny.gov and click on "STAY CONNECTED" on the homepage.
2. Click on "NOTIFY ME" under Notification System and Alerts and follow the instructions.
3. When you are choosing departments to receive notifications from, please choose TAX RECEIVER.