

EAST HAMPTON BUSINESS DISTRICT PLAN		Hamlet Locations						Responsible Entities and Potential Participants
		Wain.	E. Hamp.	Amag.	Springs	Mont.	Town-wide	
Implementation Matrix								
IMPLEMENTATION ORGANIZATION								
GOAL:	To develop an organizational structure to stimulate implementation of agreed upon improvements and maintenance in the Hamlet Business Districts							
Recommendation #1:	Designate hamlet specific village improvement societies or business associations to coordinate with and potentially supplement Town improvement projects and maintenance							
Action 1:	Conduct outreach and education to existing merchant associations, village associations, improvement societies, other business and property owners and organizations	X	X	X	X	X		TB, PD
Action 2:	Support existing community and business organizations already conducting beautification projects			X		X		ACC, AVIS, BC, CACs, ECC, MCC, MVA, lb, Inp, PD, TB
Action 3:	Foster formulation of business associations/partnerships in new areas	X	X		X			BC, ECC, lb, Inp, PD, TB
Action 4:	Evaluate potential benefits, range of services and interest in creating a Business Improvement District	X	X	X	X	X		ACC, AVIS, BC, CACs, ECC, lb, Inp, MCC, MVA, PD, ppo, TB
Action 5:	Evaluate potential benefits and interest in creating a Tax Increment Financing District to finance major improvements	X	X	X	X	X		ACC, AVIS, BC, CACs, ECC, lb, Inp, MCC, MVA, PD, ppo, TB
Recommendation #2:	Consider creating a dedicated economic development planner or additional staff within the EH Planning Department to provide strategic leadership and coordination to guide Hamlet Business District and Hamlet Plan implementation. Initial tasks to include:							
Action 1:	Work with the Town Board to seek grant and other funding mechanisms to implement plan recommendations						X	PD, TB
Action 2:	Build strong partnerships with the chambers of commerce, businesses, merchants groups, village improvement societies and other key stakeholders associations in East Hampton						X	ACC, AVIS, BC, CACs, ECC, lb, Inp, MCC, MVA, PD, ppo, TB
Action 3:	Work directly with each hamlet's citizens to assist setting future business district goals and implementing key initiatives						X	CACs, PD, TB, all citizens
ECONOMIC DEVELOPMENT								
GOAL:	To create new business/employment opportunities for East Hampton entrepreneurs							
Recommendation #1:	Support efforts to organize a "Farm to Table" Cooperative to provide local restaurants with local livestock, seafood, vegetables, wine, fruit and other locally produced food products							
Action 1:	Work with Cornell Cooperative Extension in Suffolk County to survey regional demand for Farm to Table products within the East Hampton area						X	TB, PD, CCE, BC

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Action 2:	Build partnerships with Amagansett Food Institute, local farmers, fishermen, vinters and other food producers			X			X	AFI, BA, BC, FAC, lb, Inp, LICFA, LIFB, PD, TB
Action 3:	Host the New York State Agricultural Summit Farm to Table Conference in Montauk to draw attention to this opportunity in East Hampton					X	X	AFI, BA, BC, CCE, FAC, LICFA, LIFB, MCC
Action 4:	Establish a regional Cooperative with restaurateurs, hotel operators, farmers, fishermen, and food producers to provide locally-grown food products to end users						X	AFI, BA, CCE, FAC, lb, Inp, LICFA, LIFB, MCC
Recommendation #2:	Support development of a Commercial Kitchen Incubator for culinary startup businesses and catering operations							
Action 1:	Conduct outreach meetings and conduct a needs assessment for a commercial kitchen incubator facility in East Hampton; partner with Amagansett Food Institute; evaluate South Fork Kitchen's Food Incubator located on the Southampton Campus of Stony Brook						X	AFI, BC, CCE, lb, Inp, LIFB, PD
Action 2:	Target local chefs, cooks, bakers, caterers looking for commercial kitchen facilities to expand their operations						X	lb, Inp, PD
Action 3:	Designate areas appropriate and available for commercial kitchen incubator facilities	X	X	X		X		PD, TB, ppo
Recommendation #3:	"Identify and nurture local entrepreneurs looking to start new or expand existing businesses in East Hampton"							
Action 1:	Work with the Town Business Committee to asses interest and need for a co-work facility, with extensive outreach to sole proprietorships and local business *						X	AAEH, ACC, BC, lb, Inp, ECC, MCC
Action 2:	If deemed desirable, identify potential locations for co-work space	X	X	X	X	X		PD, TB, lb, ppo
GOAL:	"To leverage the Town's competitive advantages in lodging, recreation-based tourism and second home development to create new career development and workforce program							
Recommendation #1:	Create an International Culinary Arts Academy to introduce talented high school-age students to the world of culinary/pastry arts and hospitality services							
Action 1:	Create a Governor's Academy for the Culinary Arts offering a summer emersion program in culinary and pastry arts and hospitality services						X	AFI, ACC, BC, ECC, lb, Inp, MCC, PD, SCC,
Action 2:	Create a summer emersion program in cooperation with a local resort and Suffolk County CC Culinary Arts program						X	AFI, ACC, BC, ECC, lb, Inp, MCC, PD, SCC,
Action 3:	Enter into a Memorandum of Understanding with a local resort to host and assist with student instruction, housing and access to the resort facilities						X	lb, Inp, SCC
Action 4:	Undertake a local marketing program to cultivate local and regional high school students to attend the program						X	ACC, BC, ECC, EHSD, lb, Inp, MCC, PD,
Action 5:	Fund two \$5000 scholarships to allow talented local high school students to attend the Culinary Arts Academy						X	ACC, ECC, Inp, EHSD, MCC, PD, SCC,

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Action 6:	Work with the local Public Schools to investigate the potential to create a new Culinary Arts Vocational program at the high school.						X	EHSD, PD, SCC
GOAL:	To support and enhance the commercial fishing industry							
Recommendation #1:	Provide fishermen with the latest updates on the regulatory requirements governing their industry							
Action 1:	Continue to fund the EH Town liaison position working with state and federal fishing regulatory agencies on behalf of local fishermen's' interests						X	TB
Action 2:	Provide regular updates to help fishermen navigate the complex regulatory structure dictating how they conduct their business						X	BA, FAC, FLP, LICFA, MBCA
Recommendation #2:	Facilitate the construction of a small processing/freezing facility to add value to local fishing operations							
Action 1:	Work closely with commercial fishing interests to identify the needs for this facility						X	BA, CCE, FAC, FLP, LICFA, MBC, PD
Action 2:	Work with real estate professionals and Planning Department to identify potential locations for this facility in the Montauk Harbor or other areas					X		BA, CCE, FAC, FLP, LICFA, lb, MBC, PD, ppo
Action 3:	Seek commercial opportunities to process fish waste for fertilizer and other uses						X	CCE, LICFA, LIFB, PD
Action 4:	Work with university and research scientists to examine the commercial potential of other ancillary product lines associated with fishing industry byproducts such as: cosmetics, pharmaceuticals, animal feeds, and health foods, and shellfish byproducts and seaweeds						X	CCE, PD, SB, SCC
Recommendation #3:	Facilitate the recruitment of people to work in Montauk's commercial fishing and maritime industry							
Action 1:	Work with Town, Montauk businesses, non-profit orgs. and developers to meet the needs for workforce housing (see housing recommendations)						X	AHDO, ECC, lb, Inp, MCC, PD, ppo
Recommendation #4	Make improvements to the commercial dock area to better meet the needs of the local fishing fleet while also providing an enhanced experience for tourists							
Action 1:	Require development and redevelopment to reserve public access to and along the waterfront					X		PD, ppo, TB
Action 2:	Consult with LI Commercial Fishing Assoc., Montauk Boatman & Capt. Assoc., CCOM, Montauk Harbor Assoc., property & business owners					X		FAC, FLP, LICFA, lb, Inp, MCC, MHA, MVA,

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Action 3:	Consider developing a package of financial incentives and improvements to enhance the competitive position of the Montauk commercial fishing operation						X	PD, TB
GOAL:	To support the arts community as a cherished and valuable part of the local economy							
Recommendation # 1	Recognize special needs and challenges facing the arts community and artists							
Action 1:	Encourage development of affordable artists' living and working quarters in appropriate zoning districts	X	X	X	X	X		AAEH, AHDO, EHAC, lb, lnp, PD, TB, ppo
Action 2:	Foster a balanced mix of art-oriented uses such as galleries, studios, public and display space	X	X	X	X	X		AAEH, AHDO, EHAC, lb, lnp, PD, TB, ppo
Action 3:	Incorporate the arts into community development	X	X	X	X	X		AAEH, AHDO, EHAC, lb, lnp, PD, TB, ppo
HAMLET BUSINESS DISTRICT ENHANCEMENT								
GOAL:	To improve the provision of public parking to serve the needs of hamlet business districts							
Recommendation #1:	Work with hamlet business districts to provide additional overflow public parking where needed							
Action 1:	Designate suitable public parking areas	X	X	X		X		ACC, AVIS, CACs, ECC, lb, MCC, MVA, npo, PD, ppo, TB
Action 2:	Develop grants, fees in lieu of parking, parking management districts and other funding mechanisms to acquire and improve municipal parking						X	AHDO, npo, PD, TB
GOAL:	"To enhance shopping, dining, entertainment opportunities for tourists, year round and second home owners in Hamlet Business Districts"							
Recommendation #1:	Rezone a portion of the Wainscott sand pit as a new location for construction services, home improvement, and landscaping businesses							
Action 1:	Work closely with the current sand pit owner to review master plan recommendations for future development potential	X						CAC, npo, PD, ppo, TB,
Action 2:	Meet with local businesses interested in relocating their businesses to this new development area	X						lb, npo, PD, ppo
Action 3:	Coordinate with businesses located on Montauk Highway in Wainscott about a future redevelopment plan to create a walkable town center	X						lb, npo, PD, ppo
Recommendation #2:	Create a Special Assessment District to support the construction of localized sewerage treatment facilities as needed							
Action 1:	Design potential service boundaries to prevent and preclude unacceptable new growth	X				X		CACs, lb, lnp, MCC, MVA, npo, oc, PD, ppo, TB
Action 2:	Establish district steering committees to determine the geographic service area	X				X		TB
Action 3:	Prepare cost estimates and future funding plan including grants	X				X		oc, TB
Action 4:	Hold public meeting to adopt special assessment district	X				X		TB
Action 5:	Construct localized sewerage treatment facility	X				X		oc

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Recommendation #3	Continue planning process for redevelopment of East Hampton sand mine property to meet local industrial, commercial, housing & recreational needs							
Action 1:	Meet with sand mine and Springs Fireplace Road corridor property and business owners to review and obtain feedback on draft concept plans		X					lb, PD, ppo
Action 2:	Conduct public outreach and public participation strategies		X				X	BC, CACs, lb, PD, ppo
Action 3:	Refine phased concept plans for redevelopment of the area compatible with a concurrent reclamation plan for sand mine		X					CACs, PD, lb, ppo,
Recommendation #4	Improve traffic management, safety, road design and reduce congestion							
Action 1:	Review, develop implementation priorities for Hamlet Plan recommendations (refer to specific hamlet plan)	X	X	X	X	X		ACC, AHDO, AVIS, CACs, ECC, MCC, MVA, npo, lb, PD, ppo, TB
Recommendation #5	Improve and enhance hamlet's unique aesthetic qualities, public realm and streetscape							
Action 1:	Review, develop implementation priorities for Hamlet Plan recommendations (refer to specific hamlet plan)	X	X	X	X	X		AHDO, ACC, AVIS, CACs, ECC, lb, Inp, MCC, MVA, npo, PD, ppo, TB
WORKFORCE DEVELOPMENT AND HOUSING								
GOAL:	"To create a workforce development program that capitalizes and supports the Town's hospitality industry"							
Recommendation #1:	Provide business planning and entrepreneurial support to individuals looking to formalize their business ideas							
Action 1:	Network with specialty contractors, real estate maintenance, repair shop and other B2B companies to assess their interest in growing their businesses						X	ACC, ECC, MCC, lb, Inp, PD, pno
Action 2:	Provide small business training and business plan services to help these entrepreneurs grow their businesses						X	lb, PD
GOAL:	"To promote the creation of housing priced to meet the needs of seasonal and year round wage earners"							
Recommendation #1:	Consider several approaches to encourage the provision of seasonal affordable housing for local businesses							
Action 1:	Allow businesses to rent or buy pre-existing single family homes to house up to eight individuals with no more than two per bedroom						X	AHDO, PD, lb, ppo, TB
Action 2:	Develop a Pilot Project for allow removable modular dwelling units for employee housing					X		AHDO, PD, lb, TB

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Action 3:	Develop seasonal housing overlay district legislation					X		AHDO, PD, TB
Recommendation #2:	Consider new mixed-income residential developments in the future reclaimed sand pits located in Wainscott and East Hampton	X	X				X	AHDO, CACs, EHSD, PD, ppo, TB,
Action 1:	Work closely with the Town's Affordable Housing & Development Office to articulate the need for affordable housing						X	AHDO, PD, TB,
Action 2:	Communicate the need for mixed-income housing as part of future mixed-use developments on these properties	X	X					AHDO, PD, TB, ppo
Action 3:	Work closely with citizens, CACs, local school districts, community groups							
Action 4:	Consider zoning changes to allow limited residential development to occur at these locations	X	X					AHDO, PD, TB
Recommendation #3:	Develop a dedicated housing opportunity fund for year round workforce housing							
Action 1:	Lobby New York State officials to adopt the Peconic Bay Workforce Housing Act or similar legislation to empower the Town to create a dedicated housing opportunity fund						X	TB
Action 2:	Develop a down payment assistance program for qualifying first time home buyers						X	AHDO, TB
Recommendation #4	Continue to implement the recommendations of the 2014 East Hampton Town Community Housing Opportunity Fund Implementation Plan							
Action 1:	Continue and expand public/private partnerships with local business and developers to buy vacant land, build new developments and support home ownership programs						X	AHDO, PD, TB
Action 2:	Explore and develop consensus for new types of suitable affordable housing including small houses, garden apartments						X	AHDO, lb, Inp, PD, TB
REGULATORY CHANGES								
GOAL:	To reduce the impact of commercial work vehicles parking residential neighborhoods							
Recommendation #1:	Develop and adopt legislation facilitating the development of commercial vehicle parking lots in nonresidential areas							
Action 1:	Develop a commercial vehicle parking code amendment with provisions to assure adequate screening, maintenance and limitations on outdoor storage of materials		X	X			X	lb, PD, ppo, TB
Action 2:	Designate suitable and strategic areas within commercial industrial zoning districts for commercial vehicle parking lots						X	lb, PD, ppo, TB
Action 2:	Meet with property owners interested in providing such parking facilities						X	PD, ppo
GOAL:	To reduce impacts from nonconforming uses while also allowing necessary upgrades and improvements							

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Recommendation #1:	Develop a problem solving approach providing n/c business owners with zoning incentives to reduce their adverse impacts							
Action 1:	Develop code amendments to close existing loopholes allowing for expansion and intensification of nonconforming uses						X	PD, TB, BC, ACC,ECC, lb, MBC, npo
Action 2:	Work closely with business owners, Building Inspector and citizens to develop a discretionary review process to allow select upgrades necessary to comply with federal, state, local laws						X	PD, TB, BC, ACC,ECC, lb, MBC, npo
Action 3:	Consider zone changes to provide incentives for n/c business to mitigate their impacts						X	PD, TB, BC, ACC,ECC, MBC,npo

Action Plan Matrix Wainscott

Recommendation	Type Of Action	Responsible Entity	Timeframe	Potential Funding Sources
Comprehensive Plan				
Continue to Follow & Implement 2005 Plan	Policy	TB, PB, ZBA, ARB	On-going	NA
Continue to Implement Amendments and coordinate with on-going studies	Policy	All Town Departments	On-going	NA
Adopt Wainscott Plan as an Addendum	Local Law	TB, PB referral, PD, TA	Short term	16
Protect & Enhance the Natural & Historic Character				
Require and enforce strict environmental, sustainability and energy standards for all new and existing development	Development review, code enforcement, and building code updates.	TB, PB, ZBA, PD, NR, CE, BI, TA	On-going	16
Actively continue to preserve open space, farmland and historic properties	Acquisition, cluster subdivision	LAM, PB, PD, TB, CPF committee, non-profit land trusts, private,	On-going	17, Private Land Trusts
Research and implement methods to protect and restore scenic views and historic resources	Study, Local Law	PD, TA, LAM, outside consultant	Short term	16
Amend CPF Plan to include potential Gateway park property	Local Law	TB, CPF Committee	Short term	NA
Amend CPF Plan to include restaurant property on s/s Highway	Local Law	TB, CPF Committee	Short term	NA
Implement, fund, collaborate and educate community regarding Water Quality Improvements for Georgica and Wainscott Pond watersheds:	Programs	TB, NR, private property owners, non-profit orgs, Village of EH,	On-going	4, 5, 6, 7, 8, 12, 17
Pattern of Development				
Rezone western portion of Central Business District to B Residence LBO	Local Law/ Zoning Amendment	TB with PB referral, PD, TA	Short term	16
Continue to restrict business district zoning to the north side of the Highway	Policy	TB, PB, PD	On-going	NA

Action Plan Implementation Matrix Legend

Responsible Entity Abbreviations Legend: ACOE = US Army Corps of Engineers; AHDO = EH Affordable Housing and Development Office; ARB = EH Town Architectural Review Board; BI = EH Building Inspector; CE = EH Code Enforcement Office; HW=EH Highway Department; LAM = EH Dept. of Land Acquisition and Management; LIRR = Long Island Rail Road; NR = EH Natural Resources Department; NYMTC = NY Metropolitan Transportation Council; NYSDEC = New York State Department of Environmental Conservation; NYSDOT = New York State Department of Transportation; PB = EH Planning Board; PD = EH Planning Department; SCDPW = Suffolk County Department of Public Works; TA = EH Town Attorney's Office; TB = EH Town Board; TE = EH Town Engineer; TT = EH Trustees; ZBA = EH Zoning Board of Appeals

Potential New York State Funding Sources Legend: (1) NYS Community Block Grant Program; (2) New York Main Street; (3) Empire State Development Strategic Planning and Feasibility Studies Program; (4) Local Waterfront Revitalization; (5) New York State DEC/EFC Wastewater Infrastructure Engineering Planning Grant Program; (6) New York State Department of Environmental Conservation Water Quality Improvement Project Program (WQIP); (7) Clean Water State Revolving Fund low interest loan program (CWSRF); (8) Environmental Facilities Green Innovation Grant (9) Sustainable Planning and Implementation Climate Smart Communities Grant; (10) NYS Urban Renewal; (11) NYS DOT; (11a) NYS Dormitory Authority

Potential Suffolk County Funding Sources Legend: (12) Water Quality Protection & Restoration Program (13) Suffolk County Department of Public Works

Potential Town of East Hampton Funding Legend: (14) Municipal Bonds: General Obligation, Special Assessment Bonds, Revenue Bonds, Double Barreled Obligations, Tax Increment Finance Bonds (15) Fees-in Lieu of Parking (16) Annual Budget (17) Community Preservation Fund

Potential Federal Funding Legend: (18) Congestion Mitigation and Air Quality Improvement Program; (19) Federal Emergency Hazard Mitigation Grant Program; (20) US Department of Agriculture Emergency Watershed Protection Floodplain Easement Program; (21) Fire Island to Montauk Point Reformulation Project (FIMP); (22) National Highway Performance Program; (23) Surface Transportation Block Grant Program; (24) US Army Corps of Engineers

Recommendation	Type Of Action	Responsible Entity	Timeframe	Potential Funding Sources
Create a new Home Improvement District	Local Law/Zoning Amendment	TB with PB referral, PD, TA	Short term	16
Alternative Implementation Techniques				
Develop and adopt Overlay District Standards	Local Law/zoning amendment	PD, TA, ARB, TB, PB	Short term	16
Develop a Form Based Code	Local Law/zoning amendment	Outside consultant, PD, TA, TB, ARB	Short term	16
Develop a Wainscott specific streetscape design plan	Government Action	TB, PD, ARB, outside consultant	Short term	14
Parking				
Develop Shared Parking Regulations	Local Law/zoning amendment	PD, TA, TB, PB referral	Short term	16
Develop Municipal Parking	Direct Gov't action	TB, TE, outside contractor	Short term	14, 15, 16
Develop regulations allowing on-street parking evaluation as part of site plan requirements	Local Law/zoning amendment	PD, PB, TA, TB, TE	Short term	16
Develop on-street parking regulations	Local Law	TB, TE, PD, HW	Short term	16
Develop a parking management district	Local Law	TB, TA, PD	Short term	14, 15
Former Sand & Gravel Mine Property				
Develop a process/develop consensus for property	Program	Property owner, TB, PB, PD, public	Short term	16
Evaluate need for water quality remediation for current and past practices	Study	NR, SCDHS, property owner, outside contractor	Short term	16
Mixed use development and Workforce Housing				
Encourage development of 2nd story apartments	Policy	PD, EHAHDO, PB, TB	On-going	NA

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Recommendation	Type Of Action	Responsible Entity	Timeframe	Potential Funding Sources
Support and Fund Peconic Bay Region Workforce Housing Opportunity Act	Policy	TB	On-going	NA
Evaluate Affordable Housing Overlay District zoning for small portion of gravel pit	Study	PD, AHDO, PB, TB	Short term	16
Decentralized Community Wastewater System				
Evaluate and construct decentralized community wastewater system to serve the business district as part of an overall watershed management plan	Study	TB, Outside consultant	Short term	5, 6, 7, 8, 12
Transportation				
Prepare detailed plans and replace existing traffic light with roundabout	Study, direct gov't action	TB, NYSDOT, NYMTC, private property owner	Long	11, 18, 22
Reduce curb cuts/access management implementation	Development review, direct gov't action	PB, NYSDOT, private property owners	Medium-long	11, 16, private
Construct Roundabout at eastern end of district	Study, direct gov't action	TB, NYSDOT, NYMTC, private property owner	Medium	11, 18, 22
Install raised median	Direct gov't action	TB, NYSDOT, NYMTC	Medium	11, 18, 22
Evaluate on-street parking	Study, direct gov't action	TB, NYSDOT, NYMTC, private property owners	Medium-long	15, 16, 18, 22, 23
Evaluate locations for bus stops and create curb cuts	Study, direct gov't action	TB, NYSDOT, citizens, TE, PD	Medium	11, 16
Create continuous sidewalks along Montauk Hwy	Direct gov't action	TB, PB, NYSDOT, NYMTC	Medium-long	11, 23
Create an off-highway bikepath	Direct gov't action	TB, NYSDOT, NYMTC	Medium-long	23
Develop system of interior walkways	Development review, direct gov't action	PB, TB, private property owners	Medium-long	14, private property owners
Reduce speed limit on Montauk Hwy	Study, direct gov't action	TB letter to Regional NYSDOT	Short term	11

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Action Plan East Hampton Hamlet

Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Continue to follow and implement 2005 Plan	Policy	TB, PB, ZBA, ARB, PD, AHCD, NR	On-going	NA
Continue to implement amendments and coordinate with on-going plans and studies	Policy	All Town Departments	On-going	NA
Adopt East Hampton Hamlet Plan as an Addendum	Local Law	TB, PB referral, PD, TA	Short term	NA
Protect & Enhance Natural Env. & Historic Character				
Require & enforce strict environmental, sustainability & energy standards for all development	Individual application review, code enforcement, code updates	TB, PB, ZBA, PD, NR, CE, BI, TA	On-going	16
Forcefully continue to preserve farmland, watershed lands, open space and historic properties	Policy	LAM, PB, PD, TB, CPF Committee, non-profit land trusts, private land owners	On-going	17, Private land trusts, Private funding
Research and implement methods to preserve and restore scenic vistas and historic resources	Study, local law	PD, TA, LAM, outside consultant	Short term	
Fund, implement, collaborate, educate community regarding water quality improvements for NW Harbor, Three Mile Harbor, Hook Pond watersheds	Gov't action	TB, NR, property owners, PD, Village of EH, non-profit orgs., private property owners	On-going	4, 5, 6, 7, 8, 9, 12, 17, Private land trusts, Property owners
Pattern of Development				
Retain the existing zoning configuration	Policy	TB, PB, PD, ZBA	On-going	16
Create a new Contractor Vehicle Use	Local Law	TB, TA, PD, PB referral	Short term	16
Designate areas for Contractor Vehicle Use	Policy; local law	TB, PB, PD, ZBA, PB referral	Short term	16
Design				
Alternative Implementation Techniques				
Develop and adopt overlay district standards	Local Law	TB, PD, TA, ARB, PB	Short term	16
Develop and adopt a Form Based Code	Local Law	TB, PD, TA, ARB, PB, outside consultant	Medium term	16

Action Plan Implementation Matrix Legend

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Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Parking				
Develop Shared Parking Regulations	Local Law	TB, TA, PD, PB referral		16
Affordable Housing				
Encourage development of 2nd story apartments in commercial areas and affordable apartments in residential zones	Outreach, Technical support	AHDO, NR, PD, PB	On-going	17 (for septic upgrades)
Encourage Development of AHO property on Montauk Hwy for affordable workforce housing commercial areas	Outreach, Technical support	AHDO, NR, PD, PB	On-going	1, 2, 16
Investigate new opportunities for affordable housing	Study	AHDO, PD, PB	Short term	16
Support and fund Peconic Bay Region Workforce Housing Opportunity Act	Policy	TB	On-going	NA
Reuse of Sandpit and Springs Fireplace Rd. Area				
Continue the public participation and community planning process	Program	TB, PD, PB, TE, HW, sand mine property owner, other private property owners, public	Short term	16
Transportation				
North Main Street				
Implement interim 3 Mile Harbor/Springs Fireplace Rd. intersection improvement (striping)	Capital Project	TB, SCDPW	Short term	13, 16
Construct permanent 3 Mile Harbor/Springs Fireplace Rd. intersection improvement	Capital Project	TB, SCDPW	Short-medium term	13
Construct 3 Mile Harbor Rd./ Cedar Street / North Main St. intersection improvements	Capital Project	TB, SCDPW	Short-medium term	13, 14, 16
Conduct a North Main St., Collins Ave./Hook Mill La. traffic study after completion of RR trestle improvements; investigate potential one-way traffic flow	Study, capital project	TB, TE, HW, Village of EH	Short term	14, 16, Village of East Hampton
Improve pedestrian safety	Capital Project	TB, TE, HW	Short term	14, 16

Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Montauk Hwy/Pantigo Place Corridor				
Develop access management plan for Pantigo Place and surrounding properties	Commission Study	TB, Southampton Hospital, private property owners	Short term	Private, Southampton Hospital
Realign Skimhampton Rd./Montauk Hwy intersection	Capital project	TB, NYSDOT	Medium	11, 18, 22
Improve pedestrian and bicycle connectivity	Capital project, technical assistance	TB, NYSDOT, private property owners	On-going- long term	Private, 11, 18, 23

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Action Plan Matrix Amagansett

RECOMMENDATION	Type of Action	Responsible Entity	Timeframe	Potential Funding Sources
Comprehensive Plan				
Continue to follow and implement 2005 Plan	Policy	TB, PB, ZBA, ARB	On-going	NA
Continue to implement amendments and coordinate with on-going plans and studies	Policy	All Town Departments	On-going	NA
Adopt Amagansett Hamlet Plan as an addendum	Local Law	TB, PB referral, PB, TA	Short term	16
Protect & Enhance Natural & Historic Character				
Require & enforce strict environmental, sustainability and energy standards for all new and existing development	Code enforcement, zoning & building code potential amendments, development application review	TB, PB, ZBA, PD, NR, BI, CE, TA	On-going	16
Forcefully continue to preserve farmland, watershed lands, open space and historic properties	Acquisition, Policy, Cluster Subdivisions, CPF updates	LAM, PB, PD, TB, CPF Committee, non-profit land trusts, private property owners	On-going	17, Private Land Trusts, Private
Investigate and implement methods to protect scenic views and historic resources	Study, local law	PD, TA, LAM, outside consultant	Short term	16
Implement Water Quality Improvements	Programs	TB, NR, private property owners, non-profit organizations	On-going	4, 5, 6, 7, 8, 12, 17, Private
Pattern of Development				
Retain the existing zoning configuration	Policy	TB, PD, PB, ZBA	On-going	NA
Historic Character & Design				
Expand Amagansett Historic District	Local Law	TB with PB referral, PD, TA	Short term	16
Alternative Implementation Techniques				
Develop and adopt Overlay District Standards	Local Law	PD, ARB, TA, TB	On-going	16
Develop and adopt a Form Based Code	Local Law	Outside consultant, PD, PD, TA, ARB, TB	Short term	16

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Parking				
Develop & Adopt Shared Parking Regulations	Local Law	PD, TA, TB, PB	Short term	16
Acquire land and expand Municipal lot	Direct Gov't Action	TB	Pending	?
Develop Parking Management Strategy for Municipal lot & on-street parking	Direct Gov't Action	TB, TE, PD	Short term	14, 15, 16
Evaluate establishing a Parking Management District	Research	TB, PD, Private property owners	Short term	16
Wastewater Management				
Assess private property owner interest in developing decentralized community system or I/A OWTS	Town coordinated property owner meeting or survey	TB, NR, private property owners, Business Association	Short Term	16
Technical assistance, development of plans, financing options	Research	NR,TA, Outside Consultant	Short Term	5, 6, 7, 8, 12, 14, 16
Mixed Use & 2nd Story Workforce Housing				
Publicize availability of Affordable Housing Credit Program	Public outreach	PD, AHDO	On-going	16
Wastewater Management Implementation as listed above	Town coordinated property owner meeting or survey	TB, NR, private property owners, Business Association	Short Term	5, 6, 7, 8, 12, 14, 16
Transportation				
Realign Montauk Hwy/Abraham's Landing Rd/Old Stone Hwy intersection	Capital Project	NYS DOT, TB, LIRR	Short term	LIRR, 11, 14
Redesign Train Station Parking Lot & Access	Capital Project	TB, LIRR	Medium term	LIRR, 11, 14
Develop Train Station Parking Management Plan	Capital Project	TB, TE	Short term	14
Install warning systems at 3 crosswalk locations	Capital Project	NYS DOT, TB,	short term	11a
Study/Implement shared use path along Montauk Hwy	Conduct Study	Outside Consultant	Medium term	18, 22, 23
Provide pedestrian/bike connections to the Beach from Main Street	Capital Project	TB, TE	short-medium term	14

Action Plan Matrix Springs

Recommendation	Type Of Action	Responsible Entity	Tentative Schedule	Potential Funding
Comprehensive Plan				
Continue to Follow & Implement 2005 Plan	Policy	TB, PB, ZBA, ARB	On-going	NA
Continue to Implement Amendments and coordinate with on-going studies	Policy	All Town Agencies	On-going	NA
Adopt Springs Plan as an Addendum	Local Law	TB, PB referral, PD, TA	Short term	16
Protect & Enhance the Natural & Historic Character				
Require and enforce strict environmental, sustainability and energy standards for all new and existing development	Code enforcement, Building and Zoning code amendments (energy standards) development application review	TB, PB, ZBA, PD, NR, BI, CE, TA	On-going	16
Actively continue to acquire and preserve open space and historic properties	Policy, Cluster Subdivisions	LAM, PB, PD, TB, CPF committee, non-profit land trusts, private owners	On-going	17, Private, Land Trusts
Protect & Enhance historic resources and scenic vistas	Programs, local laws, acquisitions	TB, PB, PD, TA, LAM	On-going	16, 17
Implement Water Quality Improvements	Programs	TB, NR, property owners, non-profit orgs., research orgs,	On-going	4, 5, 6, 7, 8, 9, 10, 12, 17, Private
Pattern of Development				
Retain the existing zoning patterns	Policy	TB, PD, PB, ZBA	On-going	NA
Create Commercial Vehicle Parking Use	Local Law	TB, PD, TA, PB referral	Short term	16
Design				
Retain existing Springs Historic District	Policy	TB	On-going	NA
Create Fort Pond Blvd. Overlay Districts and guidelines	Local Law/zoning amendment	TB, PB, PD, TA, ARB	Short Term	NA
Develop a Form Based Code	Local Law/zoning amendment	Outside Consultant, PD, PB, ARB, TB, TA	Short term	14

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Recommendation	Type Of Action	Responsible Entity	Tentative Schedule	Potential Funding
Parking				
Develop and adopt Shared Parking Regulations	Local Law	TB, TA, PD, PB referral	Short Term	16
Maritime Walking District				
Assess/implement minor road improvements, install signs on Gardiners and Boatyard Roads	Road maintenance/improvement project	HW, NR	Short Term	14, 16
Meet with private property owners, Trustees	Outreach	TB, TT, private property owners	Short Term	16
Obtain land for waterfront trail	Acquisition or easements	Private property owners, TB, Short Term LAM, PD		Private donations, 4, 17
Prepare design, incorporate water quality improvements, construct waterfront walkways	Capital Project	TB, TT, NR, TE, outside contractor	Short Term	3, 7
Springs Fireplace Rd. Sand Mine				
Begin a dialog with Property owner and develop a public review process	Program	Sand mine property owner, surrounding property owners, TB, PB, TE, HW, PD, public	Short Term	16
Connectivity and Transportation				
Develop primary bike routes	Study, Capital Project	TB, SCDPW	Short term	13
Develop secondary bike routes	Capital Project	TB, HD	Short term	14, 16
Develop trail connections	Cluster subdivisions, acquisition	PB, PD, LAM	On-going	17
Develop multi-use ADA Compliant paths	Capital project	TB	Long term	11, 23
Install sidewalks	Capital project	TB, HD, SCDPW	On-going	11, 14, 16 23
Improve public bus service	Policy/lobby	TB	On-going	13
Encourage private shuttle services	Policy/outreach	TB, private companies	On-going	private funding

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Action Plan Matrix Montauk

Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Comprehensive Plan				
Continue to follow and implement 2005 Plan	Policy	TB, PB, ZBA, ARB	On-going	None required
Continue to implement amendments and coordinate with on-going plans and studies	Policy	All Town Departments	On-going	None required
Adopt Montauk Hamlet Plan as an addendum	Local Law	TB, PB, PD	Short term	16
Protect & Enhance Natural & Historic Character				
Require & enforce strict environmental, sustainability and energy standards for all new and existing development	Code enforcement, zoning & building code potential amendments, development application review	TB, PB, ZBA, PD, NR, BI, CE	On-going	16
Forcefully continue to preserve ground and surface watershed lands, open space and historic properties	Acquisition, Policy, Cluster Subdivisions, CPF updates	LAM, PB, PD, TB, CPF Committee, non-profit land trusts, private property owners	On-going	17, Private Land Trusts, Private property owners
Research methods to protect & enhance scenic vistas	In-house study	PD, TA, LAM	Short Term	16
Implement, fund, collaborate and educate community regarding Water Quality Improvements	Programs/Projects	TB, NR, private property owners, non-profit orgs, SCDPW, NYS DOT	Continuous	4,5,6,7,8, 12,17 Private Property owners , non-profit organizations
Increase Coastal Resiliency and Reduce Risks from Flooding, Storms, and Sea Level Rise				
Evaluate Long Range Resiliency Approaches	CARP Study/Program	Outside consultant, TB, NR, PD	On-going	Already funded: 4 with Town match
Downtown Montauk				
Phase 1 Strategic Retreat and Relocate	Develop Voluntary Buy-out Program	LAM, TB, PD, NR	Short Term	17, 18, 19, 20, 21
Phase 2 Respond and Adapt	Develop TDR Local Law	PD, NR, TB, TA (outside consultant)	Short Term	4, 9, 16
	Develop zoning & building code updates	CARP study, TB, TA, NR, PD	Short Term	Already funded study: 4 with Town match
	Beach & dune nourishment programs	CARP study, NYSDEC, NYS-DOS, TB, TA, NR, PD, ACOE, private property owners	On-going	20, Suffolk County
Phase 3- Infill and Accommodate	Develop Zoning Amendments	outside consultant, TB, NR, PD, TA	Short Term	4, 9, 16
	Raise Montauk Hwy	NYS DOT	RD input	RD input
	Develop feeder beach	ACOE, TB, NR, PD	Medium term	20

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Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Montauk Harbor				
Raise Bulkheads and Buildings along the Harbor	Development/redevelopment	Private, public property owners	As properties redevelop	Private property owners
Block Island Coastline				
	Remove segment of West Lake Dr.	SCDPW	RD input	12
	Create a bank & beach	ACOE, TB, NR, PD		21
	Create a feeder beach at West Lake Jetty	ACOE, TB, NYSDEC, NR, PD		21
	Create a multi-use path	SCDPW, TB, TE		12, 13
Gosman's Parking Lot	Redesign to accommodate through traffic and improve, visual quality & stormwater runoff control	Private property owner, TB, PD, PB TE	Short Term	Private, 4, 6, 8, 9
Cluster to High Ground	Zoning Code Amendments/local law	TB, PD, PB, TA, outside consultant		4, 9, 10
Montauk Train Station				
Raise infrastructure	Project	LIRR	Medium Term	LIRR, 4, 9, 18, 19
Maritime and Historic Character & Design				
Alternative Implementation Techniques				
Develop and adopt Overlay District Standards	Local Law	PD, ARB, TA, TB	Short term	16
Develop and adopt a Form Based Code	Local Law	Outside consultant, PD, TA, ARB, TB	Short term	1, 2, 3, 4, 9, 10, 16
Streetscape Improvements				1, 2, 4, 14
Parking				
Develop & Adopt Shared Parking Regulations	Local Law	PD, TA, TB, PB	Short term	16
Acquire and improve land for new and expanded Municipal lots	Direct Gov't Action	TB	Short term	1, 4, 6, 6, 8, 9, 14
Develop/Implement Parking Management Strategy for Municipal lot & on-street parking	Direct Gov't Action	TB	Short term	2,4, 8, 9,10 ,14,15,16
Evaluate/establish a Parking Management District	Research/direct gov't action	TB, PD, Private property owners	Short term	2, 4, 8, 9, 10, 14,15, 16
Year Round Affordable Workforce Housing-				
Second Story Apartments in commercial zones	Public outreach/promote existing program	TB, TA, PD, PB, AHDO, Chamber of Commerce	Short Term	16
Affordable apartments in residential zones	Public outreach/promote existing program	TB, TA, PD, PB, AHDO, Chamber of Commerce	Short Term	16
Additional housing types-	Research	AHDO, PD, PB, TA, TB	Short Term	16

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Potential Federal Funding Legend: (18) Congestion Mitigation and Air Quality Improvement Program; (19) Federal Emergency Hazard Mitigation Grant Program; (20) US Department of Agriculture Emergency Watershed Protection Floodplain Easement Program; (21) Fire Island to Montauk Point Reformulation Project (FIMP); (22) National Highway Performance Program; (23) Surface Transportation Block Grant Program; (24) US Army Corps of Engineers

Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Seasonal Workforce Housing-				
Single family homes in commercial districts-	Local Law	TB, TA, PB, PD, EHAHDO	Short Term	16
On-site employee housing-	Local Law	TB, TA, PB, PD, EHAHDO	Short Term	16
Temporary removable employee housing-	Local Law	TB, TA, PB, PD, AHDO	Short Term	16
Mandatory employee housing	Add'l research/Local Law	TB, TA, PB, PD, AHDO	Short Term	16
Seasonal Employee Housing Overlay District-	Local Law	TB, TA, PB, PD, AHDO	Short Term	16
Wastewater Management				
Implement advanced wastewater treatment system for downtown Montauk	Develop focused wastewater treatment plan; develop infrastructure	TB, NR, private property owners, Business Association and other stakeholders, outside consultant (Lombardo Associates)	Short term- plan; medium term- infrastructure	Study already funded by Town Board; Infrastructure: 1,3, 5, 6, 7, 10, 12, 14,16,17
Implement advanced wastewater treatment system for Montauk Harbor	Develop focused wastewater treatment plan	TB, NR, private property owners, Business Association and other stakeholders, outside consultant	Short- Medium term	1,3,5,6,7,UR, 11,13,16
Implement advanced wastewater treatment system for Train Station area	Develop focused wastewater treatment plan	TB, NR, private property owners, Business Association and other stakeholders, outside consultant	Short Term	1,3,5,6,7,10, 12,14,17
Mixed Use & 2nd Story Workforce Housing				
Publicize availability of Affordable Housing Credit Program	Public outreach	PD, EHAHDO	On-going	16
Wastewater Management Implementation as listed above				
Transportation and Circulation				
Implement circular shuttle bus service	Continue/expand existing program	TB,	On-going	RD input
Downtown Montauk				
Install Crosswalk warning systems	Project	TB, NYSDOT	Underway	Funded
Improve vehicular Downtown circulation	Capital Projects	TB, TE, HW	Short term	16
Construct Old Montauk Hwy/Montauk Hwy/Second House Rd roundabout	Capital Project	NYSDOT, TB, TE	Medium term	RD input
Construct South Essex/Montauk Hwy roundabout	Capital Project	NYSDOT, TB, TE	Medium term	RD input
Study/install sidewalks-	Study/capital project	TB, NYSDOT, PD, TE,HW	Short term	11, 14, 16,
Construct shared used path-	Study/capital project	TB, NYSDOT	Medium term	11

Action Plan Implementation Matrix Legend

Responsible Entity Abbreviations Legend: ACOE =US Army Corps of Engineers; AHDO= EH Affordable Housing and Development Office; ARB=EH Town Architectural Review Board; BI = EH Building Inspector; CE= EH Code Enforcement Office; HW=EH Highway Department; LAM= EH Dept. of Land Acquisition and Management; LRR= Long Island Rail Road; NR= EH Natural Resources Department; NYMTC= NY Metropolitan Transportation Council; NYSDEC = New York State Department of Environmental Conservation; NYSDOT= New York State Department of Transportation; PB= EH Planning Board; PD=EH Planning Department; SCDPW=Suffolk County Department of Public Works; TA= EH Town Attorney's Office; TB=EH Town Board; TE=EH Town Engineer; TT= EH Trustees; ZBA= EH Zoning Board of Appeals;

Potential New York State Funding Sources Legend: (1) NYS Community Block Grant Program; (2) New York Main Street; (3) Empire State Development Strategic Planning and Feasibility Studies Program; (4)Local Waterfront Revitalization; (5) New York State DEC/EFC Wastewater Infrastructure Engineering Planning Grant Program; (6) New York State Department of Environmental Conservation Water Quality Improvement Project Program (WQIP); (7) Clean Water State Revolving Fund low interest loan program (CWSRF); (8) Environmental Facilities Green Innovation Grant (9) Sustainable Planning and Implementation Climate Smart Communities Grant; (10) NYS Urban Renewal; (11) NYS DOT; (11a) NYS Dormitory Authority

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Recommendation	Type of Action	Responsible Entity	Time Frame	Potential Funding Source
Montauk Harbor				
Construct Flamingo Ave & West Lake Dr roundabout	Capital Project	NYS DOT, TB, TE	Medium term	RD input, 13
Remove segment of West Lake Dr. / Develop Naturalized beach and multi-use path-	Study/capital project	TB, ACOE, PD, NR, NYSDEC, NYSDOS, outside consultant	Medium term	RD input, 13, 21,
Connect and develop waterfront boardwalk path	Capital Project	Public and private property owners	Short term- continual	Private property owners,
Montauk Train Station				
Institute interim traffic circulation plan-	Pavement Marking/signage	TB, LIRR,	Short Term	RD input 15, LIRR
Install bike racks, sidewalks and bike lanes along Flamingo Ave	Capital Project	TB, SCDPW, LIRR	Short Term	RD input, 13,
Designate and develop a Multimodal Transportation Hub Alliance	Develop Alliance	TB, LIRR, Montauk Fire Commissioners, Roguth Ridders Landing Codo Assoc., SCD-PW,	Short Term	16
Develop and implement feasibility plan	Study/capital project	TB, LIRR, Montauk Fire Commissioners, Roguth Ridders Landing Codo Assoc., SCD-PW,	Medium-long term	1, 3, 4, 6, 8, 9, 10, 14, 18, 19

Action Plan Implementation Matrix Legend

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