



TOWN OF EAST HAMPTON PLANNING BOARD

Telephone (631) 324-2696
Fax (631) 324-1476

REQUEST FOR EXTENSION OF TIME TO MEET CONDITIONS OF APPROVAL

INSTRUCTIONS: Complete this form and submit it to the Planning Board with the required fee. The Board reserves the right to request additional information if necessary to properly evaluate this request. If additional information is required, you will be notified by mail. A \$200.00 application fee, payable to the Town of East Hampton, is required for the first year's extension from the date of expiration with an additional \$100.00 increase for each additional year, maximum of \$1,000.00 per year.

Note: It is expected that conditions be satisfied in an expeditious manner. The granting of a time extension by the Planning Board is discretionary. Fees are non-refundable.

TYPE OF APPLICATION:

- Minor Subdivision
- Subdivision
- Site Plan
- Site Plan / Special Permit

APPROVAL INFORMATION:

Approved Project Name:

Original Project Name (if different):

Original Approval Date: _____ Last Expiration Date: _____

Suffolk County Tax Map #: 300-_____

Street Address: _____

Hamlet: _____

Current Owner of Record: _____

CONTACT INFORMATION: (Where all correspondence is to be sent)

NAME: _____

ADDRESS: _____

PHONE (____) _____ (____) _____

CONDITION(S) OF APPROVAL NOT MET:

- Obtain Building Permit w/in ___ months of approval
- Obtain Certificate of Occupancy w/in ___ months of approval
- Other (Please list as shown in "ADDITIONAL CONDITIONS AND TIME LIMITATIONS" in SITE PLAN / SPECIAL PERMIT APPROVAL.)

